



**FRICK INDIA LIMITED**  
(AN ISO 9001 : 2015 COMPANY)  
21.5 Km., Main Mathura Road,  
Faridabad - 121003 (Haryana)  
CIN- L74899HR1962PLC002618

Phone : 91-129-2275691-94, 2270546/7  
Fax : 91-129-2275695  
Email : fbd@frick.co.in  
Website : www.frickweb.com  
GST NO : 06AAACF0410C1ZN  
PAN NO : AAACF0410C

To  
Amit Singh (ACS 46813)

Date 11-10-2019

**Permanent Address:** House No. 76, Hanspur, Naubasta,  
Kanpur -208021

**Present Address:** House No. 94, Madanpur Khader,  
Sarita Vihar, New Delhi-110076

Dear Amit,

**Sub:** Your Appointment as Company Secretary & Compliance Officer of Frick India Limited (the 'Company')

We are pleased to to inform you that in accordance with the provisions of Section 203 of the Companies Act, 2013 and subject to the resolution passed by the Board of Directors of the Company in their ensuing meeting proposed to be held on 13<sup>th</sup> November, 2019 , you are hereby appointed as Company Secretary of the Company to perform the duties of a Company Secretary as required under the Companies Act, 2013 and such other duties that may be assigned by the Managing Director and Board of Directors from time to time.

You are hereby informed to join the service of the Company as Company Secretary and Compliance Officer on 14-10-2019.

As a Company Secretary and Compliance Officer you shall be responsible: (a) for complying with all the provisions of the Companies Act and the various Rules framed thereunder; (b) maintaining all the statutory and non-statutory essential registers, books, files, records, papers etc.; (c) preparing and filing with the Registrar of Companies and other concerned authorities the required reports, returns, documents, papers etc. complete in all respects and within the prescribed periods of time; and (d) for carrying out the instructions, directions and advice of the Board of Directors of the company given to you from time to time.

You shall devote your whole time and attention to the work of the Company during your tenure as Company Secretary and shall work with due diligence and using your abilities to your best. You shall obey the orders of the Board of Directors, Managing Director and Director (Finance & Taxation) of the Company. You shall do your best to promote the interest of the Company and shall faithfully serve the Company.

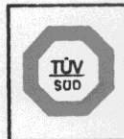
You shall not disclose to any unauthorised person during your employment as Company Secretary and Compliance Officer of the Company, any information obtained by you in relation to the business and corporate policies of the Company with special reference to the Company's policy regarding the issue of rights shares, bonus shares, time and quantum of payment and/or declaration and payment of dividends from time to time.

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**You still can't beat the system when its all Frick**



Please convey your acceptance of the offer by signing the carbon copy of this letter and returning the same to the Company within a period of seven days from the receipt hereof.

Thanking you.

Yours Truly,

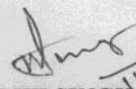
For Frick India Limited

  
JASMOHAN SINGH  
Managing Director



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I accept the above offer of the post of Company Secretary and Compliance officer and shall join with effect from 14-10-2019

  
14/10/2019  
AMIT SINGH  
Company Secretary  
Membership No. A-46813

EGSIN EA 046813A 0000 22063